

# Project Manager Position



**Rickabaugh Pentecost Development (RPD)** is looking for an ambitious, hard-working candidate with a passion for heavy civil construction to join the RPD team in the capacity of **Project Engineer**. Applicants must be a great fit for our unique culture, be highly reliable, self-motivated, eager-to-learn and having a great attitude and positive mindset.

## RPD

RPD is an industry-leading heavy civil contractor specializing in residential plat development in the greater Puget Sound area. We are dedicated to provide an employee-focused culture and team-oriented environment, with a strong emphasis on developing successful employees. Our unique culture is defined by our core values:

- Leading by Serving
- Building Strong Family & Community
- Teaching, Mentoring & Training
- Great Attitudes - Great Teams
- Quality Through Excellence

## Role of Project Manager at RPD

Awarded projects are handed over to our project management team to build. Our team of *Project Managers*, *Project Engineers* and *Project Superintendents* currently construct ~\$60-80M worth of work each year. They are highly experienced, highly skilled, and highly relational, contributing to our great reputation and success in the industry.

Construction is a very challenging, high-paced occupation that requires organization, great communication, and the ability to solve complex problems. Project Managers are responsible for the success of every project, which involves dealing with people, money, and deadlines. So, it can be a very high stress position.

*Project Managers* are primarily responsible to ensure the success of each project, which means:

- Customer satisfaction, the result of:
  - Great communication.
  - Assistance with project approvals and unforeseen challenges.
  - Coordination with governing jurisdictions.
  - Minimizing extra costs.
  - Timely completion.
  - Providing a high quality product.
- Mitigating risk – both a function of operational safety and contractual obligation.
- Project administration
  - Contract administration.
  - Plans and specs.
  - Pay applications.
  - Change order management.
  - Cost reporting.

- Maintain project schedule.
- Submittal approvals.
- Subcontractor & supplier coordination.
- Project priorities.
- Problem solving.
- Financial profitability .
- Empowering and supporting *Project Superintendents* to execute the work as efficiently and effectively as possible.

### **Candidate Qualifications**

- High School graduate
- 5+ years of experience in the civil construction industry and a completed two or four-year degree in a related field (Civil Engineering or Construction Management).
- Proficient with technology and software, including MS Office Suite of tools.
- Experience with scheduling and estimating software.
- Demonstration of mathematical proficiency.
- Able to gather information to solve problems.
- Good personal/inter-personal/communication skills.
- Organized and thorough.
- Great work ethic, flexible mindset.
- Dependable/reliable and self-motivated, eager to learn.
- Good attitude, even-tempered.

### **Compensation & Benefits**

- Competitive salary.
- Company vehicle.
- New employees are entitled to full medical, dental and vision insurance coverage (100% of premiums paid by RPD) on the first day of the month following a 60-day eligibility period.
- Spouses and children are entitled to full medical, dental and vision insurance coverage on the first day of the month following a 12-month eligibility period.
- RPD offers a 401K Plan for each employee with eligibility beginning after 12-months of consecutive employment with RPD. The company offers 100% contribution matching up to 8% of the employee's gross earnings.
- State-mandated sick leave/pay and paid vacation.
- RPD offers a tuition reimbursement program.
- Annual employee performance and valuation reviews.